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FCC - MAILROOM

Susan Mettlen  
Director

August 22, 2007

Marlene Dortch, Secretary  
Federal Communications Commission  
Office of the Secretary  
c/o Natek  
236 Massachusetts Avenue, NE, Suite 110  
Washington, D.C. 20002

SUBJ: Request for Waiver, "Funding Year 2007 Form 471 Postmarked Outside of Window Letter"  
CC Docket No. 96-45, CC Docket No. 02-6

Elizabeth Public Schools, entity number 122796  
Applicants Form Identifier – Year 10 471-2 (Local Service)  
Application Number 575132

Due to a sudden illness and unplanned surgical procedure of our employee for E-rate operations, we missed the filing deadline for the Year 10 471 for Local telephone services. This service would impact 21,214 students in grades Pre-Kindergarten through Grade 12 in 39 buildings. Local service on our telephones provide security support during crisis situations and facilitate communications between parents and teachers.

We respectfully request you waive the filing deadline for the above referenced Form 471-2 (Local Service).

Sincerely,

Susan Mettlen, Ed.D.  
Director, Technology and Information Systems  
Elizabeth Public Schools

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List ABCDE

**Office of Technology and Information Systems**

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**Universal Service Administrative Company**  
Schools & Libraries Division

**FUNDING YEAR 2007 FORM 471  
POSTMARKED OUTSIDE OF WINDOW**

June 29, 2007

William Di Pinto  
ELIZABETH SCHOOL DISTRICT  
500 NORTH BROAD STREET  
ELIZABETH, NJ 07208-3302

**Re: Applicant's Form Identifier: Year 10 471-2 ( Local Service)  
Form 471 Application Number: 575132**

Dear William Di Pinto:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 04/30/2007, which is AFTER the 2007-2008 filing window closed at 11:59 p.m. EST on Thursday, February 8, 2007.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant name,
  - BEN,
  - Application number 575132 as assigned by USAC,
  - "Funding Year 2007 Form 471 Postmarked Outside of Window Letter,"AND
  - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please

provide a copy of your appeal to the applicant(s) affected by USAC's decision.

5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
100 South Jefferson Road  
P.O. Box 902  
Whippany, NJ 07981

You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

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